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NMDC

**Employment Notification No.08/2021 for
recruitment on contract basis of various
Executive, Supervisory and Non-
Executive Grades in various Disciplines
for Tokisud North Coal Mine.**

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NMDC LIMITED
(A Government of India Enterprise)
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NMDC Limited, a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a multi locational, multi product and consistently profit-making Mining & Mineral Exploration Organization is in the process of expansion and diversification activities both in India and abroad. NMDC is also setting up an Integrated Steel Plant at Nagarnar near Jagdalpur, Bastar District, Chhattisgarh State.

NMDC Limited is now inviting online applications from eligible & willing candidates for the following posts for its upcoming Tokisud North Coal Mine, Hazaribagh District, Jharkhand State on contract basis for maximum period of 3 years from the date of joining or till the age of 65 years whichever is earlier.

2.0 Name of the Post, Required Qualification, Experience and Number of Posts:

2.1 Posts in Executive Grade:

Sl. No	Post	No. of posts
1	Colliery Engineer (Mechanical) (Contract) Qualification: Degree in Engineering in Mechanical/Mining Machinery from a recognised University/Institute of repute. Experience: Minimum 07 Years of post qualification working experience in repair and maintenance of Heavy Earth Moving Machinery. Working experience in large opencast mines is desirable.	1
2	Liasoning Officer (Contract) Qualification: PG Degree / PG Diploma in Sociology/Social Work Labour Welfare/ Personnel Management/IR/ IRPM/ HR/ HRM or MBA (Personnel Management/HR/HRM) minimum 02 years duration from a recognised University/Institute of repute. Experience: Minimum 7 years of post qualification experience in Liasoning with state officials of Jharkhand	2
3	Colliery Engineer (Electrical) (Contract) Qualification: Degree in Engineering in Electrical/ Electrical & Electronics from a recognised University/Institute of repute. Candidate should essentially possess valid Electrical Supervisory Competency Certificate (Mining) issued by State Electrical Inspectorate. Experience: Minimum 04 years of post qualification working experience in repair/maintenance/commissioning of electrical equipments in large open cast mines. working experience in electrical substation shall be desirable.	1
4	Mining Engineer (Contract) Qualification: Degree in Mining Engineering from a recognized University/Institute of repute. Possessing Second Class / First Class Manager Certificate of Competency under CMR issued by DGMS for coal. Experience: Minimum 4 years post qualification working experience in the operation of open cast coal mines in India encompassing mine planning, drilling, blasting, production/excavation, dewatering of mine water, mines safety, environment management, quality control of coal and its dispatch etc.	12
5	Surveyor (Contract) Qualification: Diploma in Mining Engineering or Mines & Mine surveying from a recognised University/Institute of repute. Holder of valid mine surveyor's certificate of Competency issued by DGMS for Coal under CMR 2017/ CMR 1957. Experience: Minimum 02 years of post qualification working experience knowledge of handling all types of surveying instruments, computation of earth work volume and preparation of plans and section through software like AutoCAD civil 3 D etc., Fully conversant with modern equipment like Total Station instrument, Auto Set Level, Dumpy level etc., Working experience in preparation and maintenance of mine plans, sections and statutory requirement under CMR 1957/CMR 2017.	2

Posts in Supervisory Grade:

Sl. No	Post	No. of posts
1	Electrical Overman (Contract) Qualification: Degree in Electrical Engineering / Degree in Electrical & Electronics Engineering. Diploma (Electrical)/ Diploma (Electrical & Electronics) from a recognised University/Institute of repute. Candidate should essentially possess valid Electrical Supervisory Competency certificate (Mining) issued by State Electrical Inspectorate. Experience: For Diploma Holders minimum 05 years of post qualification working experience in Coal Mine in India. Experience in repair/ maintenance / commissioning of electrical equipment in large open cast mines/ electrical sub- station shall be preferred	4
2	Mine Overman (Contract) Qualification: Degree in Mining Engineering from recognised Institute of repute with second class manager certificate under CMR issued by DGMS for coal / Diploma in Mining Engineering from recognised Institute of repute with overman certificate of competency under CMR issued by DGMS for coal. Valid First Aid Certificate issued by St John Ambulance Association. Experience: For Diploma Holders minimum 05 years of post qualification working experience in open cast Coal Mines.	25
3	Mechanical Overman (Contract) Qualification: Degree in Mechanical Engineering/Mining Machinery or Diploma in Mechanical /Mining Machinery from a recognised University/Institute of repute. Experience: For Diploma Holders minimum 05 years of post qualification working experience in Coal Mine in India. Candidates should have experience in repairs and maintenance of Heavy Earth Moving Machineries. working experience in large open cast mine is desirable.	4

Posts in Non-Executive Grade:

Sl. No	Post	No. of posts
1	Mine Sirdar (Contract) Qualification: Matric/10 th Pass with valid Sirdar Certificate of Competency issued by DGMS for Coal and valid First Aid Certificate issued by St. Johns Ambulance Association. Experience: Minimum one year of post qualification working experience in open cast coal mine.	38

Reservation for SC/ST/OBC (NCL)/EWS/PWD & Ex-serviceman is as per GOI guidelines

Eligibility criteria:

- Candidate should be a citizen of India.
- Candidate should possess requisite expertise in any of the required area as mentioned at clause no. 2.1 above.
- The candidate should be below 65 years of age for employment.

Terms and conditions of Contract:

- The period of contract** will be maximum upto **three years** initially or till the age of 65 years whichever is earlier. The initial agreed period can be extended based on performance and depending on the requirements.
- Remuneration:** The selected candidates will be paid following consolidated remuneration mentioned against each contractual post and the same can be increased up to maximum 10% on annual basis in subsequent years based upon their performance.

SL. NO	POST	Remuneration per month (consolidated)
01	Colliery Engineer (Mechanical) (Contract)	Rs. 90,000/-
02	Liasoning Officer (Contract)	Rs. 90,000/-
03	Colliery Engineer (Electrical) (Contract)	Rs. 70,000/-
04	Mining Engineer (Contract)	Rs. 70,000/-

05	Surveyor (Contract)	Rs. 60,000/-
06	Electrical Overman (Contract)	Rs. 50,000/-
07	Mine Overman (Contract)	Rs. 50,000/-
08	Mechanical Overman (Contract)	Rs. 50,000/-
09	Mine Sirdar (Contract)	Rs. 40,000/-

- c) GST, as applicable, shall be borne by the company.
- d) The remuneration will be based on actual attendance and prorated deductions shall be made for their absence.
- e) Besides, they will be covered by a suitable Accidental Group Insurance for any accident occurred out of or in the course of employment during the period of their contract.
- f) Out patient expenses for self-treatment @ Rs. 22,000/- per annum will also be paid
- g) The candidates selected must be medically fit for their selected area and will be subject to medical fitness test at authorized medical hospital/centre.
- h) The engagement can be terminated by giving one month's notice either side. Once engaged, the candidate will not be allowed to take up any other assignment outside during the period of their engagement.
- i) In case of official tour, they will be eligible for TA/DA as applicable.
- j) HRA will be paid as applicable.
- k) The persons engaged on contract basis will be eligible for leave as per rules.
- l) They will be eligible for weekly day of rest and public holidays as per rules of the Company.
- m) Apart from above, no other monetary benefit shall be admissible.

5.0 HOW TO APPLY: Applications will be considered in on-line mode. The candidate has to apply through on-line.

Sl. No.	On-line mode
a	Eligible candidates would be required to apply online for registration through NMDC website www.nmdc.co.in (link available on the "Careers" page of the website). The link will be available/activated from 10:00AM on 02-06-2021 to 22-06-2021
b	Helpline number <u>9674524077</u> will be available between 10 AM and 6 PM on all working days to assist Technical aspect of online mode.
c	Candidates are required to fill all the details in on-line and upload all the relevant documents/certificates such as i) recent passport size photograph (ii) Matriculation /10 th certificate (iii) Certificates in support of Qualification & Experience (iv)Caste/Category Certificate, SC/ST/OBC(NCL)/EWS/Disability/ Ex-Serviceman Certificate etc. as applicable (v) Scanned signature etc.
d	For detailed notification along with its Annexures for the above posts the candidates are advised to visit careers page of NMDC website i.e. www.nmdc.co.in . In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.
e	Before applying / registration on-line mode candidates are advised to read the instructions of notification carefully which will be available at NMDC website as mentioned at 5.0(d) above.
f	After applying "online", the candidate is required to download the copy of filled in application/ registration form and shall submit the same at the time of document verification. Candidates are required to keep the printout of the Registration form which will be generated by the system after successful registration.
g	Call letters/admit cards will be send through post/email. Call letters/admit cards can also be generated from Careers page of NMDC website. NMDC will not be responsible for any loss of email sent due to invalid/wrong email id provided by the candidate or postal delay/ non receipt of information by post.
h	Candidates are required to mention their date of birth and name as per Matriculation/10 th class certificate issued by the recognized Board. No other proof of date of birth and name shall be accepted.

Mode of Selection:

The mode of selection for the above posts will consist of the following:

For the Post of Executives Grade

The mode of selection for eligible applicants for various posts in Executive Cadre would be through interview.

For the Post of Supervisors and Non-Executives

- a) The mode of selection for eligible applicants will be Written Test and Supervisory Skill Test for Supervisory posts. The mode of selection for eligible applicants for the post of Non-Executive will be Written Test and Skill Test. The eligible candidates as per age, qualification, experience etc will be called for Written Test.
- b) Eligible candidates will be required to appear for Written Test consisting of Multiple choice Questions in any of the centres as decided by the Company. Languages for Written Test will be in Hindi & English which will consist of objective type multiple questions.
- c) The candidates who qualify in the Written Test will undergo a Supervisory Skill Test for Supervisory Posts and Skill Test for Non-Executive Posts which will be qualifying in nature. The qualifying candidates will be called in the ratio 1:3 based on merit of the Witten Test. Final selection will be based on marks obtained in written test only.

	Mode of selection	Maximum Marks
Stage I	Written Test	100 marks
Stage II	a) Supervisory Skill Test (For Supervisors) b) Skill Test (For Non-Executives)	Qualifying in nature
Total Marks		100 marks

7.0 Verification of Documents with Originals:-

The candidates who will be considered for Interview/Written Test/Supervisory Skill Test / Skill Test are required to produce original documents/ testimonials, along with self-attested photo copies, in support of Age, Qualification, Experience, Caste, etc. for verification of their eligibility as per notification at the time of Interview/Written Test/Supervisory Skill Test/Skill Test respectively. In case the candidate(s) do not produce / submit the required documents before attending Interview /Written Test/Supervisory Skill Test / Skill Test the candidate(s) will not be permitted to attend the same. The decision of NMDC Management is final in this regard. The candidates are advised to carry the registration form at the time of Interview/Written Test/Supervisory Skill Test / Skill Test

8.0 General Conditions:

8.1 The cut-off date for reckoning eligibility for educational qualification, age and experience etc will be the last date for submitting on-line application/registration as mentioned at point no. 5(a) of this notification. In case, the last date of submitting of application/ registration is extended, the original cutoff date for reckoning eligibility will remain unchanged.

8.2 The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate does not make any candidate eligible to be called for Interview/Written Test.

8.3 NMDC Management reserves the right to alter/fix the criteria for calling the candidates for Interview/Written Test on the basis of qualification, experience, if any etc. depending upon the number of applications received.

8.4 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not in conformity with eligibility criteria as specified in the

notification for the above post or if it is found that candidate has concealed/distorted any material information, his/her candidature will be cancelled at any stage during the recruitment process or even after selection.

8.5 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final. No interim correspondence will be entertained.

8.6 In case of any typographical errors or omissions, clarification, corrigendum to the notification shall be issued in NMDC website only. In such cases, the last date of receipt of applications will also be extended. In general, no modification in number of vacancies, notified specifications/criteria would be made after issue of Employment Notification.

8.7 The selected candidates will be engaged in Tokisud North Coal Block on contract basis and they may be assigned job/functions/ assignments as per the business requirement of the Company.

8.8 While applying for above post, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.

8.9(A) Candidates belonging to SC/ST/OBC(Non Creamy Layer)/EWS/PWD/Ex-servicemen category should enclose a copy of caste/permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC certificate submitted by the candidate should be issued within 06 months from the date of Interview/Written Test/ Supervisory Skill Test/Skill Test and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt(SCT) dated 08.09.93 and should clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 8.9.93 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India.

8.9(B) Candidates seeking reservation under EWS will have to submit an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the Competent Authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19 (EWS Certificate Format attached as Annexure IV).

8.10 Category (SC/ST/OBC-NCL/EWS/PwD/Ex-Servicemen) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.

8.11 If the SC/ST/OBC(NCL)/EWS/PWD/Ex-Servicemen certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

8.12 Ex-servicemen are required to produce equivalence certificate of his/her qualification acquired by them issued by the Competent Authority at the time of Interview/Written Test/ Supervisory Skill Test/Skill Test. In absence of the above, candidates shall not be allowed for further selection process.

8.13 The prescribed certificates for SC/ST (Annexure-I), OBC(NCL) Certificate (Annexure-II), EWS certificate (Annexure-III) are available in the notification on the Careers page of NMDC website i.e., www.nmdc.co.in only.

8.14 No interim correspondence will be entertained on any account during recruitment process. **Canvassing in any form will be treated as disqualification.**

8.15 Only such PWD category candidates would be eligible to get the applicable benefit of reservation/concessions whose relevant disability percentage is 40% and above.

8.16 Candidates should retain printed copy of their application form as they can be asked to produce it for future reference.

8.17 In case of disparity in English & Hindi version of advertisement, English version will prevail.

8.18 No request for change of examination center (if nay), in case Interview/Written Test/ Supervisory Skill Test/Skill Test will be entertained.

8.19 Court of jurisdiction for any dispute will be at Hyderabad.

8.20 The following activities will be displayed in NMDC website from time to time:

- (a) List of eligible candidates for Interview/Written Test/Supervisory Skill Test/ Skill Test will be displayed at least 15 days prior to Interview/Written Test/Supervisory Skill Test/ Skill Test.
- (b) List of provisionally selected candidates

General Manager (Personnel)