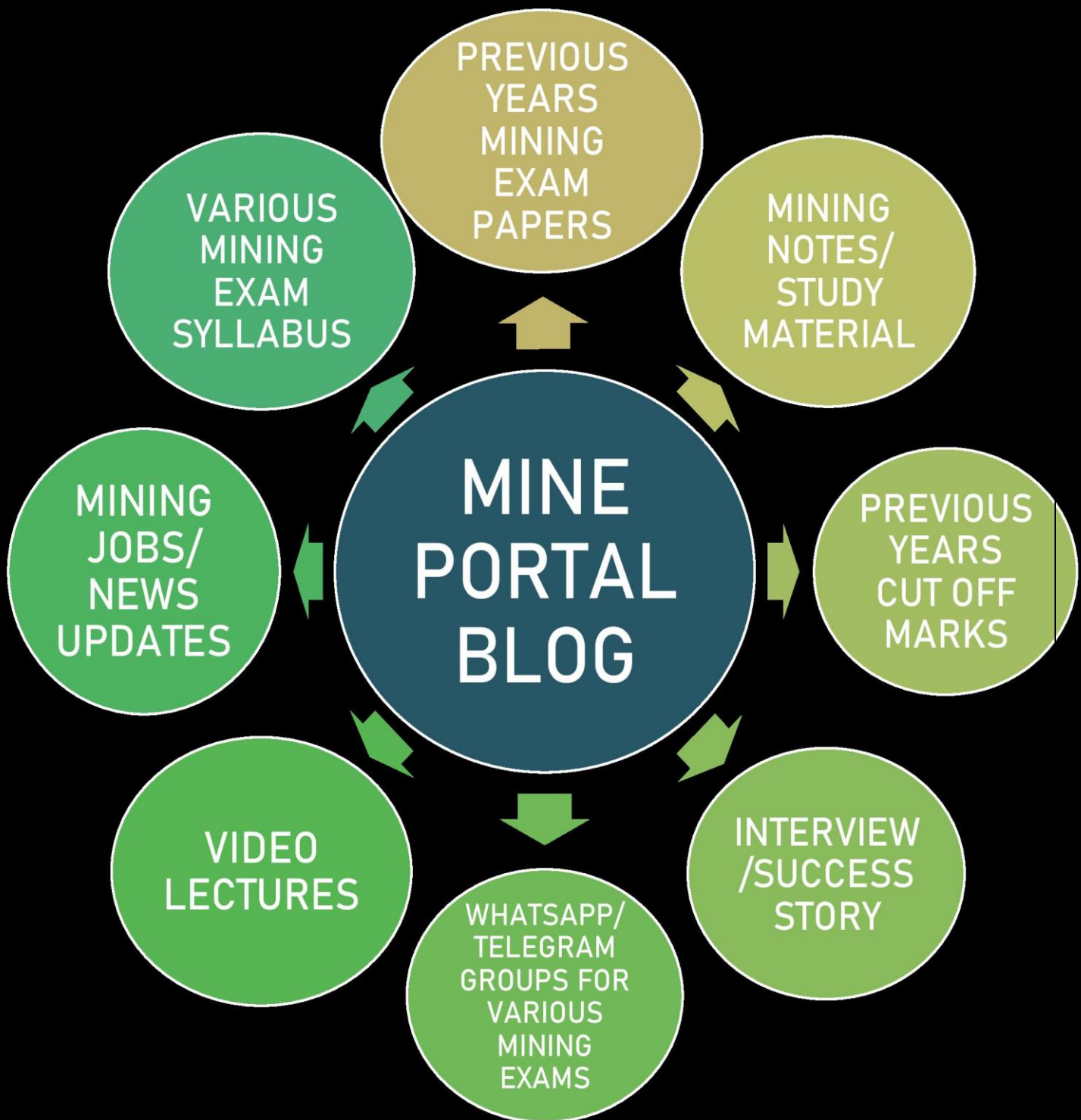


**CALL/WHATSAPP- 8804777500**



SEARCH 'MINEPORTAL' IN TELEGRAM TO JOIN VARIOUS MINING EXAM GROUPS

WHATSAPP YOUR EXAM NAME TO **8804777500** TO  
JOIN MINEPORTAL VARIOUS MINING EXAM GROUPS



**Vacancy of Manager/Dy. Manager and  
Assistant Manager in APMDC**

**[www.MINEPORTAL.in](http://www.MINEPORTAL.in)**



**ADVERTISEMENT**



**The Andhra Pradesh Mineral Development Corporation Limited**

Door No. 294/1D, 100 feet Road (Tadigadapa to Enikepadu Road),  
Kanuru, Vijayawada – 521137, Andhra Pradesh, India  
Tel: +91-866-2429999 Fax: +91-866-2429977  
Email:apmdchrdrecruitments@gmail.com.

**EMPLOYMENT NOTIFICATION FOR VARIOUS POSITIONS ON CONTRACT BASIS**

APMDC invites applications for Certain managerial positions. In various disciplines from the eligible candidates with requisite qualifications. The detailed description for each post along with the prescribed format of application can be downloaded from our website **[www.apmdc.ap.gov.in/Tender](http://www.apmdc.ap.gov.in/Tender)**. The Corporation has right to modify the conditions or cancel the advertisement without assigning any reason and further notice. The last date for submission of applications by online to e-mail:apmdchrdrecruitments@gmail.com / Registered Post shall be on or before **22.08.2021** by 5.00 PM.

Place: Vijayawada

Sd/-

Date:22.07.2021

Vice - Chairman and Managing Director

**Table of Contents**

<b>Sl.No.</b>	<b>Details of Document</b>	<b>Page No.</b>
01	Instructions to the Candidates (Annexure-I)	3 - 3
02	Qualification, Experience and Role (Annexure-II)	4 - 7
03	Applications for the respective positions	8 - 12
04	Self-Declaration	13 - 13

## **ANNEXURE-I**

### **Information & Instructions to the Candidates**

1. Application shall be submitted in the prescribed format which can be downloaded from our website [www.apmdc.ap.gov.in](http://www.apmdc.ap.gov.in) on (Full Scape) Photo Copy Paper. All the enclosures (True copies of all certificates) shall also be submitted on Full Scope size only.
2. Applicants shall carefully read all the instructions and shall ensure that they are fully qualified before filling up/submission of the applications.
3. If any column is not applicable, write "NA" against that column. Do not fill up such column with dots and dashes or leave any column blank.
4. Furnishing of false or incorrect information / document or suppression of material information shall entail in disqualification of the applicant at any stage of selection and may lead to civil case.
5. Applicants are not permitted to alter or modify the columns in the application form once submitted.
6. Unsigned / incomplete / incorrect applications and applications unaccompanied by requisite certificates are liable to be rejected summarily.
7. Applications received after prescribed date will not be entertained even if the applications are posted before the last date.
8. Shortlisted candidates will be called for Interview.
9. Selection is based on marks awarded by the Interview Panel Members.
10. No TA / DA will be provided for attending the interviews.
11. The Corporation has right to modify or cancel the advertisement or reduce the number of vacancies published without assigning any reason and further notice and no communication is entertained further in this regard.
12. Applicants shall submit enclosures of all Certificates of which they have mentioned in the application form duly signed by a Gazetted Officer. Applications received without gazetted signature shall be rejected.
13. Transferable to any APMDC Projects across the Country as per the Corporation requirements.
14. Reporting structure may undergo changes as per Corporation requirements.



**Annexure - II**

<b>S. No.</b>	<b>Name of the Post</b>	<b>No. of post</b>	<b>Description</b>
1	Manager/Dy. Manager(Mining)	06	<p><b>Location:</b> Suliyari Coal Project/Brahmadiha Coal Project.</p> <p><b>Term of Appointment:</b> Initially for a period of three years. Extendible on the requirement of the Corporation.</p> <p><b>Pay:</b> Manager – 60,000/, Dy. Manager – 51,000/-.</p> <p><b>Reporting:</b> Project Officer, Suliyari Coal Madhya Pradesh/ Brahmadiha Coal Project, Jharkhand.</p> <p><b>Job Description:</b> Statutory Inspection under mining Legislation. If posted as safety officer, Safety Officers are responsible for planning; implementing and overseeing company's employee safety at work. Their main duty is to ensure that the company is in compliance and adheres to Occupational Health and Safety (OHS) guidelines.</p> <p><b>Qualification:</b> Degree or Diploma in Mining Engineering from a recognized university or State Board. First Class Coal Mine Manager's Certificate issued by DGMS.</p> <p><b>Age:</b> Not exceeding 45 years as on 31<sup>st</sup> July 2021.</p> <p><b>Experience:</b></p> <p><b>Manager</b> – Experience of 3 years after First Class Mines Manager certificate.</p> <p><b>Dy. Manager</b> – Experience Less than 3 Years.</p> <p><b>Skills:</b> Good knowledge of Microsoft suite, Auto CAD.</p>

2	Assistant Manager - Electrical Supervisor (HT)	01	<p><b>Location:</b>Suliyari Project, Madhya Pradesh.</p> <p><b>Term of Appointment:</b> Initially for a period of three years. Extendible on the requirement of the Corporation.</p> <p><b>Pay:</b> Rs.47,000/- per month.</p> <p><b>Reporting:</b> Suliyari Coal Project Officer, Madhya Pradesh.</p> <p><b>Job Description:</b> Statutory Electrical Supervisor.</p> <p><b>Qualification:</b> Diploma in Electrical Engineering with Electrical Supervisor (HT) Certificate.</p> <p>Generate Preventive &amp; Predictive maintenance. Of all electrical apparatus daily Power &amp; Diesel Consumption Report. Preparation of daily check list of all Motors &amp; all DG sets. To Attend Breakdown of Machine immediately and solve it. And to do the Preventive and Productivity Maintenance of all Motors, Panels and all Electrical Equipment's.Ensure all Safety protections provide to team. Checking and maintaining of Electrical Material/Spare parts in Store. Analyzing of Electrical Maintenance Costing Report. (Month wise).</p> <p><b>Age:</b>Not exceeding 40 years as on 31<sup>st</sup>july 2021.</p> <p><b>Skills:</b> Good knowledge of Microsoft Suite. Auto CAD</p>
3	Dy. Manager /Manager(Electrical)	01	<p><b>Location:</b> Suliyari Project, Madhya Pradesh</p> <p><b>Term of Appointment:</b> Initially for a period of three years. Extendible on the requirement of the Corporation.</p> <p><b>Pay:</b>Dy.Manager -Rs.51,000/- per month Manager - Rs.60,000/- per month.</p> <p><b>Reporting:</b>Suliyari Coal Project Officer, Madhya Pradesh.</p> <p><b>Job Description:</b> Colliery Engineer under Mines Act for the coal mine. Responsible for coordinating with power distribution applying for approvals of various electrical</p>



			<p>installations, apparatus and equipment. Timely completion of electrical works of all infrastructure and Resettlement and Rehabilitation Colony. Maintenance of electrical installations in R&amp;R Colony, residential and service buildings.</p> <p><b>Qualification:</b>B.E/B. Tech in Electrical Engineering.</p> <p><b>Age:</b>Not exceeding 40 years as on 31<sup>st</sup> July 2021.</p> <p><b>Experience:</b> Post Qualification 10 years, out of which 5 years in relevant field. Should have worked in the position of Assistant / Deputy Manager in the respective discipline in reputed organizations will be offered Manager post. The candidates with less experience will be offered Dy.Manager.</p> <p><b>Skills:</b> Good knowledge of Microsoft suite. Auto CAD.</p>
4	Assistant Manager (Mining)	04	<p><b>Location:</b>Suliyari Coal Project, Madhya Pradesh.</p> <p><b>Term of Appointment:</b> Initially for a period of three years. Extendible on the requirement of the Corporation.</p> <p><b>Pay:</b> Rs.47,000/- per month.</p> <p><b>Reporting:</b> Coal Project Officer, Suliyari Project Madhya Pradesh.</p> <p><b>Job Description:</b> Statutory inspection under mining Legislation an Assistant manager under CMR 2017.</p> <p><b>Qualification:</b> Degree/Diploma in Mining with Second Class Mines Manager Certificate.</p> <p><b>Age:</b>Not exceeding 40 years as on 31<sup>st</sup>July 2021.</p> <p><b>Skills:</b> Good knowledge of Microsoft suite.</p>

			Auto CAD.
5	Assistant Manager (Welfare Officer)	01	<p><b>Location:</b> Suliyari Coal Project, Madhya Pradesh.</p> <p><b>Term of Appointment:</b> Initially for a period of three years. Extendible on the requirement of the Corporation.</p> <p><b>Pay:</b> Rs.47,000/- per month.</p> <p><b>Reporting:</b> Coal Project Officer, Suliyari Project Madhya Pradesh.</p> <p><b>Job Description:</b> Statutory duties of Welfare Officer under Mines Rules, all HR matters including Statutory compliance of Labour acts, Provident Fund, grievance Handling.</p> <p><b>Qualification:</b> PG degree or diploma in Social Science/Social Work or Labour welfare recognized by the Government for the purpose of Mines Rules and preferably practical experience of handling labour problems in any industrial undertaking for at least three years, and a knowledge of the Hindi written, spoken and reading compulsory.</p> <p><b>Age:</b> Not exceeding 40 years as on 31<sup>st</sup> July 2021.</p> <p><b>Skills:</b> Good knowledge of Microsoft suite.</p>

**THE ANDHRA PRADESH MINERAL DEVELOPMENT CORPORATION  
LIMITED**

294 / 1D, Tadigadapa to Enikepadu 100 Ft. Road, Kanuru  
Village, Penamaluru Mandal, Vijayawada - 521137

Application for the post of

Paste your recent  
passport size  
photograph

<b>01</b>	Name of the Candidate in full with Surname, as Mentioned in the SSC or its equivalent examination (in block Letter)	SURNAME  NAME
<b>02</b>	Parent's Name as mentioned in the SSC or its equivalent examination	
<b>03</b>	Address for communication with District and PIN Code	         PIN CODE
<b>04</b>	Native place and District	
<b>05</b>	Telephone / Mobile No.	
<b>06</b>	Email ID	
<b>07</b>	Permanent Address with Pin Code	         PIN CODE
<b>08</b>	Sex	
<b>09</b>	Date of Birth & Age	

**10. Educational Qualifications**

<b>Name of Degree</b>	<b>Year of Passing</b>	<b>Class / Division</b>	<b>% of Marks</b>	<b>Name of the University</b>
10 <sup>th</sup> Class (SSC)				
Intermediate				
UG				
PG				

<b>11.</b>	<b>Other Qualifications if any</b>	
------------	------------------------------------	--

**12. Work Experiences**

		<b>Period</b>		
<b>SI.No</b>	<b>Name of the Organization</b>	<b>From</b>	<b>To</b>	<b>Post Held &amp; JOB Profile</b>




**DECLARATION**

I hereby declare that the information furnished above and all the statements made in this application are true and correct and complete to the best of my knowledge and belief. I further declare that I possess sound health.

STATION:  
DATE:

**SIGNATURE OF THE APPLICANT**

**SELF DECLARATION**

1. Have you ever been arrested by any enforcement agency?

Ans: \_\_\_\_\_

2. Have you ever been prosecuted under criminal or civil law?

Ans: \_\_\_\_\_

3. Is there any case pending against you in any court of law?

Ans: \_\_\_\_\_

4. Have you ever been fined by a court?

Ans: \_\_\_\_\_

5. Have you ever been convicted by any court for any offence?

Ans: \_\_\_\_\_

I give this information to the best of my knowledge and belief. I understand that in case any of the above information is not partially or completely true, my appointment in the Corporation would cease and I am liable for action under law.

SIGNATURE \_\_\_\_\_

NAME \_\_\_\_\_

The above posts when posted to Coal Mines Sites will have coal field allowances per month are as follows.

<b>SI.No</b>	<b>Designation</b>	<b>Coal Field Allowances</b>
1	Manager/Dy. Manager	20,000
2	Assistant Manager	10,000