





**OVERMAN AND MINE SURVEYOR ON CONTRACT BASIS  
IN  
DAMODAR VALLEY CORPORATION**

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दामोदर घाटी निगम/Damodar Valley Corporation  
मानव संसाधन विभाग/Human Resource Department  
डीवीसी टावर्स, वीआईपी रोड, कोलकाता-700054/ DVC Towers, VIP Road, Kolkata – 700054

**ENGAGEMENT OF OVERMAN AND MINE SURVEYOR ON CONTRACT BASIS**

**(Advt. No.: PLR/Contractual/2022/02 Dated 20/10/2022)**

Damodar Valley Corporation (DVC), one of the premier power utilities in India engaged in Thermal/Hydel Power Generation, Transmission & Distribution requires **OVERMAN and MINE SURVEYOR** (Group “B” post) on **Contract Basis** for the operation of DVC Tubed (तुबेद) Coal Mines at District- Latehar, Jharkhand. For details of Plants/Stations of DVC, please visit DVC website [https://www.dvc.gov.in/dvcwebsite\\_new1/](https://www.dvc.gov.in/dvcwebsite_new1/)

The period of engagement will be **03 (Three) years** which may be extended for another **02 (Two) years** as per requirement. Interested and eligible candidates shall have to apply **ONLINE** at DVC website [https://www.dvc.gov.in/dvcwebsite\\_new1/](https://www.dvc.gov.in/dvcwebsite_new1/) (**Under Career → Recruitment → Recruitment Notices**) only. No other means/mode of application shall be accepted.

**1. VACANCY DETAILS AND CONSOLIDATED PAY**

Table-A

Sl. No.	Post Name & Post No.	Vacancy with Reservation (*)						Monthly Consolidated Pay (in Rs.)
		Total	UR	OBC (NCL)	SC	ST	EWS	
1	<b>Overman</b> (Contractual), Post No. 2022/C11	<b>08</b>	05	02	0	01	0	Rs 45,000 /-
2	<b>Mine Surveyor</b> (Contractual), Post No. 2022/C12	<b>03</b>	03	0	0	0	0	Rs 42,000/-

*\* The projected vacancies indicated above may increase/decrease depending upon the future requirements and at the discretion of the DVC Management.*

## 2. ELIGIBILITY CRITERIA:

Table-B

(1)	(2)	(3)
Sl. No.	Post Name & Post No.	Qualification & Experience required
1.	<b>Overman</b> (Contractual), Post No. 2022/C11	Diploma in Mining Engineering from recognized Institute of repute with valid Overman's Certificate of Competency issued by DGMS for Coal under CMR2017/CMR 1957.  Minimum Three years of post-qualification working experience in open cast coal mines as Overman.  Valid First Aid Certificate from any institute/ organisation recognized by DGMS.
2.	<b>Mine Surveyor</b> (Contractual), Post No. 2022/C12	Diploma in Mining & Mine Surveying from a recognized Institute of repute with valid Mine Surveyor's Certificate issued by DGMS for Coal under CMR 2017/CMR 1957.  Minimum Two years of post-qualification working experience in opencast coal mines as Surveyor.  Valid First Aid Certificate from any institute/organisation recognized by DGMS.

## 3. TERMS AND CONDITIONS FOR ENGAGEMENT OF OVERMAN AND MINE SURVEYOR ON CONTRACT BASIS:

- i. **Age Limit:** Maximum age with relaxation for all categories of candidates shall not exceed **55 years** as on closing date of online application.
- ii. **Period of Engagement:** The appointment initially will be for 03(Three) years which may be extended for another 02(two) years. The performance will be reviewed annually. The extension will however be considered after evaluation of performance every year.
- iii. **Travelling Allowance:** For journeys in connection with duties will be guided by TA/DA Rules of the Corporation.
- iv. **Accommodation:** Accommodation may be provided, if available, subject to deduction of licence fee, electricity and water charge as applicable to the DVC employees. However, no HRA/FCA/Energy Allowances is admissible in any case.
- v. **Duty Hours:** On full time basis (to be decided by Coal Agent)
- vi. **Medical facilities:** The incumbent (no other family members) will get medical facility only in DVC Hospitals, but there will be no reimbursement of medical expenses.

- vii. **Termination of Contract:** The assignment shall remain terminable by giving one months' notice from either side.
- viii. **Leave:** Only 8 (eight) days' Casual Leave, 2(two) days' Restricted Holiday and 10 days' Commuted Leave (against Medical Certificate) per year may be granted, but no encashment of leave is admissible. Maternity Benefit leave may be allowed as per Maternity Benefit Act 1961. No other leave is admissible. Prior permission from the controlling officer to be obtained before availing leave.
- ix. **Selection Process:** Through Interview/Skill Test. The shortlisted candidates shall be intimated later through notification in the DVC website [https://www.dvc.gov.in/dvcwebsite\\_new1/](https://www.dvc.gov.in/dvcwebsite_new1/)(**Career->Recruitment->Recruitment Notices**) for the date and venue of the Interview/Skill Test.
- x. **Miscellaneous:**
- a. During the period of contractual engagement in DVC, whatsoever, it may be as in case of regular employees, Leave Travel Assistance (LTA) will not be applicable.
  - b. Their services are transferable to any DVC Project/Field Formation.
  - c. This engagement is purely contractual basis.
  - d. Such contractual engagement does not confer any right for regular absorption in future.
  - e. Daily rate amount will be deducted from monthly remuneration for absence from duty, on the principle of 'No work No pay' except aforesaid leave period.
  - f. In the event of any mis-representation/ wrong declaration or information/ fake certificate/ testimonials etc. the candidate will be liable to be taken up under Govt. of India 's Law in force.
  - g. EPF provision as applicable to be complied with as per Employee Provident Fund & Miscellaneous Provisions Act 1952 & rules made thereunder.
  - h. Candidates should make their own arrangements for stay if the Interview/Skill Test continues on the next day.
  - i. **No expenses towards travelling (TA/DA) will be given for attending the Interview/Skill Test.** Selected candidates shall have to appear for medical fitness prior to joining.

#### 4. GENERAL INFORMATION AND INSTRUCTIONS:

- (i) Only Indian nationals are eligible to apply.
- (ii) Before applying /appearing for the Interview/Skill test, the candidate must ensure that he / she fulfills the eligibility criteria and other norms mentioned in this advertisement

hosted on the DVC website [https://www.dvc.gov.in/dvcwebsite\\_new1/](https://www.dvc.gov.in/dvcwebsite_new1/). In case, it is detected at any stage of the recruitment process that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material/fact(s), his/her candidature shall stand automatically cancelled. If any of the above shortcoming(s) is /are detected even after engagement, his/her services are liable to be terminated without notice.

- (iii) The candidature of candidates at all stages of the selection process will be purely provisional subject to satisfying the prescribed eligibility criteria.
- (iv) **DVC reserves the right to cancel the Advertisement/Notification, modify the Educational Qualification and Experience without assigning any reason thereof and any decision of DVC in respect of the shortlisting criteria/ selection process depending upon the number of valid applicants throughout will be final & binding.**
- (v) Selection of the eligible and shortlisted candidates shall be done on the basis of Interview/Skill Test. **However, the DVC Management reserves the right to raise the minimum eligibility standards/ criteria and/or to conduct a screening test, to restrict the number of candidates to be called for the Interview/Skill Test, if so required. DVC will prefer to call candidates with higher experience in the relevant fields or candidates with higher educational qualification as the case may be. Candidates are expected to mention all relevant experiences & qualifications in online application.**
- (vi) A candidate can apply for 1(One) post only. If a candidate applies for more than one post, then it will be at the discretion of the DVC Management to shortlist the candidate for Interview/Skill Test against one of the posts for which the candidate has applied.
- (vii) **Engagement is purely temporary, on a contract basis**, and can be terminated at any time by giving one month's notice, from either side.
- (viii) **No claim for regular employment in DVC, by virtue of their having worked on contract basis, shall be entertained.**
- (ix) The candidate claiming to belong to **SC/ST/OBC (Non-creamy layer)/ PwBD/ EWS/ Ex-Servicemen category**, as the case may be, shall necessarily submit a copy of **requisite certificate in the prescribed format of Govt. of India, issued by a Competent Authority**. The benefit of reservation under EWS (Economically Weaker Sections) can be availed upon production of an **Income and Asset Certificate** issued by a Competent Authority.
- (x) SC/ST candidates are required to submit **SC/ST Caste Certificate in the prescribed format of Govt. of India issued by a competent authority.**
- (xi) In case of **OBC (Non-Creamy Layer)/EWS** candidates, **latest caste certificate (not older than one year from the date of Interview/Skill test)** needs to be submitted. **OBC candidates are required to submit OBC caste certificate (Non-Creamy Layer) in the format as applicable for appointment to posts under the Government of India. (Please refer to Annexure-1 to 4 in DVC website under Career->Recruitment-**

*>Recruitment Notices for prescribed Govt. of India format of Caste, Income & Asset Certificate & Disability Certificate).* Also, **OBC (NCL) will have to give a self-undertaking indicating that they belong to OBC (Non-Creamy Layer) category at the time of Interview/Skill Test.**

- (xii) The OBC candidates who belong to “**Creamy Layer**” are not entitled for concession admissible to OBC category and such candidates have to indicate their category as General.
- (xiii) The decision of DVC in all matters relating to eligibility, acceptance or rejection of online applications, penalty for false information, mode of selection & interviews/skill test, selection and allotment of posts and places of postings to the selected candidates shall be final and binding on the candidate. No enquiry/ correspondence or telephonic discussion will be entertained in this regard. If any shortcoming is detected even after engagement, the services of such candidates are liable to be terminated without notice.
- (xiv) It is brought to the knowledge of the candidates that if the situation so demands due to unforeseen reasons or otherwise, the Interview/Skill Test may continue even on the next working day(s) beyond the fixed dates, candidates should make their own arrangements for stay for attending the Interview/Skill Test.
- (xv) During physical verification, all signatures should be identical. Different styled Signature at various occasions during verification of documents may lead to the rejection of the candidature.
- (xvi) **Candidates whose final year result of Diploma/Degree as the case may be has been declared on or before the Closing date of ONLINE Application are only eligible to apply. The candidates whose final year result is going to be declared after the closing date of online application are not eligible to apply. Candidates must be in a position to submit relevant Provisional Diploma/Degree Certificate or Diploma/Degree Certificate, as the case may be, at the time of the Interview/Skill Test.**
- (xvii) **During document verification, all ORIGINAL certificates/documents are to be brought mandatorily by the shortlisted candidates for being allowed for the Interview/Skill Test.**
- (xviii) The eligibility of the candidate will be confirmed after Document Verification at the time of the Interview/Skill Test.
- (xix) The selected candidates may be posted at **Tubed coal mines, District – Latehar, Jharkhand.**
- (xx) Only ONLINE applications will be accepted. **Application forms not filled in correctly or incomplete application forms will summarily be rejected.**
- (xxi) No request with respect to the change in any data entered by the candidate will be entertained once the online application is submitted successfully.



- (xxii) Candidates are advised to retain the system generated **Unique Application No.** for future references.
- (xxiii) While preparing the final merit list, if two or more candidates secure equal marks, the merit of such group of candidates will be as per their date of birth **(i.e. more senior in age will be placed first before junior in age).**
- (xxiv) Any subsequent amendment/notice/clarification etc., if any, will be made available in the DVC website only. As such, candidates are advised to keep visiting the DVC website [https://www.dvc.gov.in/dvcwebsite\\_new1/](https://www.dvc.gov.in/dvcwebsite_new1/) regularly for important updates.
- (xxv) Canvassing in any form will be a disqualification.
- (xxvi) Only photocopies of documents will be retained. However, records of other than selected candidates are not maintained after completion of the recruitment process.

## 5. Documents/Testimonials to be brought mandatorily at the time of Interview/Skill Test:

**Candidates must bring one set of Self-attested Photocopies along with ORIGINALS of the following documents/testimonials at the time of Interview/Skill Test:-**

- (i) Print out of **ONLINE APPLICATION FORM.**
- (ii) **Proof of Date of Birth** (Class Xth Board Certificate or Class Xth Passing Certificate)
- (iii) **Marksheets and Certificates of Class Xth and XIIth.**
- (iv) **Valid Certificates and Marksheets (semester-wise) of Degree or Diploma, etc.**
- (v) **Valid Overman/Mine Surveyors Certificate of Competency issued by DGMS.**
- (vi) **Valid First Aid Certificate.**
- (vii) **Proof of Higher Qualification (if any).**
- (viii) **Experience Certificate(s), wherever applicable.**
- (ix) **Valid SC/ ST/ OBC (NCL)/ EWS/ PwBD Certificate** in the format as applicable for appointment to posts under **Government of India, if applicable.**  
**(In case of OBC (NCL)/ EWS certificate must not be older than one year from the date of Interview/Skill Test) (See Annexure 1 to 4 under Careers->Recruitment->Recruitment Notices on DVC website) for prescribed GOI format of Caste, Income & Asset Certificate & Disability Certificate). The minimum degree of Disability for Persons with Disability candidate would be 40%.**
- (x) **NOC (No Objection certificate)** from the current employer if working as a regular employee in a PSU/Central Govt./State Govt./Semi-Govt/etc.
- (xi) **Four (4) recent passport size colored photographs.**
- (xii) **Any one Photo Identity Proof** (PAN card/ Passport/ Driving License/ Voter ID card/ Aadhaar Card).
- (xiii) **Valid proof of change of name (in case, applicable).**

## 6. INSTRUCTIONS ON “HOW TO APPLY” FOR ONLINE APPLICATION:

**MODE OF APPLICATION:** Interested and Eligible candidates shall have to apply only through ONLINE registration system of DVC. To apply log on to the DVC website [https://www.dvc.gov.in/dvcwebsite\\_new1/](https://www.dvc.gov.in/dvcwebsite_new1/) → **Careers** → **Recruitment** → **Recruitment Notices**. The online registrations will remain activated from **11:00 hrs of 20/10/2022 to 23:59 hrs of 09/11/2022**. No other means/mode of application shall be accepted.

**Following Information/documents to be kept ready before applying ONLINE:**

- a) **One recent scanned photograph of size 3.5cm X 3.5 cm (Between 10 KB to 250 KB) and signature of size between 10 KB & 100 KB to be uploaded while applying.** The photograph should be with clear front view of the candidate without cap or sunglasses. Identical photos shall be used throughout the selection process.
- b) Documents relating to **Academic qualification & Diploma/Degree**, etc. to be kept ready for entering marks.
- c) Valid **E-Mail ID & Contact No.** of the candidate, which shall remain valid for at least 6(six) months from the date of this notification.
- d) After having arranged all information/documents, candidates should visit the DVC website [https://www.dvc.gov.in/dvcwebsite\\_new1/](https://www.dvc.gov.in/dvcwebsite_new1/) and follow the instructions given in this detailed Notification/Advertisement. **Step 1** is to fill in all the particulars in the Online Application Form. After filling in the details, the candidates can edit the data and update. **Step 2** is to upload the photograph and signature etc. **Step 3** is to Preview the application form and then final **Step 4** is to **SUBMIT** the application. **Application once submitted cannot be edited.** Only Submitted applications shall be accepted.
- e) After successful submission of the online application including uploading of scanned photograph & signature etc, a **Unique Registration/Application Number** will be generated and thereafter the candidates need to take a printout of the application so made. Printout without system-generated number will not be accepted in any case.
- f) Candidates are advised to save the Online Application Form for future reference.
- g) Candidates are also required to **bring the ORIGINALS** of all the documents mentioned at **SL. No. 5 of this Notification** pertaining to Proof of DOB, Academic & Professional Qualification, Caste & Disability Certificate (if applicable) etc. **at the time of Interview/Skill Test. The self-attested documents submitted in hard copy along with online application will be verified with originals at the time of Interview/Skill Test.** If any candidate is found ineligible while verifying the documents, he/she shall not be allowed to appear for the further selection process.
- h) **No hard copy of the Online Application Form or certificates/testimonials to be sent to DVC Headquarters before appearing for the Interview/Skill Test.**
- i) In order to avoid last minute rush, the candidates are advised to apply early enough. DVC will not be responsible for network problems or any other problem in submission of Online Application.

## 7. IMPORTANT INSTRUCTIONS:

Before appearing for the Interview/Skill Test, candidates are required to apply ONLINE only (which is mandatory) by clicking the “APPLY NOW” link available in the DVC website [https://www.dvc.gov.in/dvcwebsite\\_new1/](https://www.dvc.gov.in/dvcwebsite_new1/) (Under Career-> Recruitment-> Recruitment Notices). The online registrations will remain activated from **11:00 A.M onwards of 20/10/2022 till 23:59 hrs of 9/11/2022.**

Candidates are also required to bring print out of the Online Application Form enclosing all supporting documents in ORIGINAL along with one set of self-attested photocopies of supporting documents at the time of Interview/Skill Test for verification.

Candidates are required to bring all documents in ORIGINAL as well as PHOTOCOPIES as mentioned at **Sl. No. 5 of this Notification.**

Before applying, candidates should keep marksheets of X<sup>th</sup>, XII<sup>th</sup>, Diploma, Graduation, Equivalent Degree/Certificates etc. as applicable for entering marks & a scanned copy of coloured photograph and signature ready to be uploaded while applying ONLINE.

## IMPORTANT DATES:

Opening Date of ONLINE Application	<b>20/10/2022</b> (From 11:00 A.M onwards)
Closing Date of ONLINE Application	<b>09/11/2022</b> (Till 23:59 hrs)
List of Provisionally Shortlisted Candidates, Date, Time & Venue for Interview/Skill Test	Shall be intimated later on DVC website only <a href="https://www.dvc.gov.in/dvcwebsite_new1/">https://www.dvc.gov.in/dvcwebsite_new1/</a> (Under Careers->Recruitment-> Recruitment Notices)
<b>Helpline No:-</b> 033-6607-2539 (For Eligibility related queries)/033-6607-2851 (For technical issues)(During Official working hours only) <b>Email-ID:</b> <a href="mailto:recruitment@dvc.gov.in">recruitment@dvc.gov.in</a>	

**Note:** Any corrigendum and subsequent changes in the date of Interview/Skill Test, Venue, etc. shall be notified on the DVC website only. Therefore, all applicants are requested to visit the *Career Section (Recruitment Notices)* of the DVC website regularly for important updates.

Executive Director (HR)  
(For & on behalf of DVC)