





**MIEN SURVEYOR CONTRACTUAL JOB IN  
GUJARAT MINERAL DEVELOPMENT**

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EMPLOYEES'  
SUBSIDIARY MUTUAL  
TRANSFER FORUM**

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**GUJARAT MINERAL DEVELOPMENT CORPORATION LTD.**  
**AHMEDABAD**

**Advertisement for the post of Surveyor**

Application in the prescribed format is invited (as per Annexure) from willing and eligible professionals for engagement of Surveyor for Gujarat Mineral Development Corporation Limited on full time contractual basis as per details given below:-

i	Name of Post and Number of vacancy	:	<b>Surveyor - 03</b>
ii	Period of Contract	:	The contract initially would be for a period of three year and may be further extended for a period of one year in stages up to maximum of five years subject to functional requirements, appraisal of the performance and medical fitness of the individual but the total period of contract shall not be more than five years.
iii	Job assigned/Job profile	:	<p>The Surveyor will report to The Project I/c.</p> <ul style="list-style-type: none"> <li>• To carry out skilled surveying at specified locations</li> <li>• To use instruments and equipment of a precision equal to current best industry standards and technology.</li> <li>• To conduct survey at Surface and subsurface mine sites to obtain data used in mine planning and operations.</li> <li>• To apply survey methods to ensure quality of mining operations, in compliance with approved designs, monthly and annual production plans.</li> </ul>
iv	Job Location	:	Projects of GMDC Ltd.
v	Eligibility Criteria	:	<ul style="list-style-type: none"> <li>• Candidate should have a Diploma in Mining/ Surveying/civil from a reputed institution in India.</li> <li>• Candidates must have Mine Surveyor's Certificate of Competency issued by DGMS under CMR 2017/CMR1957.</li> <li>• Candidate must have minimum 3 years of Experience with significant amount of experience in Coal/Lignite</li> <li>• Candidates should have experience in the field of mine surveying, fully conversant</li> </ul>

			<p>with modern equipment like DGPS, GPS, Total Station, EDS, Digital Theodolite, Auto Set Level, Dumpy level, etc.</p> <ul style="list-style-type: none"> <li>• Excellent communication and inter-personal skills.</li> </ul>
vi	Remuneration	:	The monthly consolidated remuneration will be based on the previous/current remuneration. (Negotiable)
vii	Allowance	:	Shall not be entitled to any allowance except transport facility.
viii	Travelling Allowance	:	The travelling allowance on tour, if any, shall be as per the rules and norms of GMDC Ltd.
ix	Terms of Contract	:	<p>The engagement will be strictly contractual and will not confer any right for regular appointment in the organization including any allowance except transport facility and travelling allowance.</p> <p>The contract can be terminated by either side at any time by giving one month's prior notice. The GMDC Ltd. can terminate the contract immediately by giving one month's remuneration in lieu of notice period.</p>
x	How to Apply	:	<ul style="list-style-type: none"> <li>• Interested Candidate may attend walk in interview.</li> <li>• The candidates are advised to submit the prescribed proforma (as per attached Annexure ) along with self-attested copies of certificates of essential qualification and experience at the time of interview and bring the original certificates / documents for verification.</li> <li>• Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect shall be rejected.</li> <li>• <b>Interview :</b> <b>Date: Saturday, March 04, 2023</b> <b>Time: 11:00 AM</b></li> </ul>
xi	Selection Procedure	:	<ul style="list-style-type: none"> <li>• Selection will be made on the basis of career marking and performance in the Walk-In interview considering the vacancies as well as requirement.</li> <li>• Filling-up of vacancies is solely at the discretion of the Management based on suitability of candidates and no claim will arise for appointment, if vacancies are not filled up due to un-suitability/insufficient number of candidates.</li> <li>• The candidature of the applicant would be provisional and subject to subsequent verification of certificates/ testimonials.</li> </ul>

xii	General Conditions	:	<ul style="list-style-type: none"> <li>• The candidates shall produce Identity Proof (Aadhar/ Voter ID/ Driving License) at the time of document verification.</li> <li>• Candidates are requested to visit Corporation website <a href="http://www.GMDCLTD.COM">www.GMDCLTD.COM</a> at regular intervals for any notification, news, updates, results etc relating to recruitment.</li> <li>• The decision of GMDC Management shall be final &amp; binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process, etc. No enquiry/correspondence will be entertained in this regard.</li> <li>• At any stage of recruitment process if it is found that the candidate has furnished false or incorrect information then the candidature /appointment of the candidate shall liable to be cancelled.</li> <li>• Finally, selected candidates shall have to produce the required documents at the time of joining at GMDC Head Office, Ahmedabad</li> <li>• The candidates against whom vigilance/criminal case is pending shall not be eligible.</li> </ul>
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Encl: As above

**General Manager (PP&D)**  
**Email: [ppd@gmdcltd.com](mailto:ppd@gmdcltd.com)**

## **Key Roles & Responsibilities**

The key Roles and Responsibilities will be carried out by the Geologist shall include but not limited to the following:

1. Make such accurate surveys and levelling work.
2. To prepare all the statutory plans and sections with accuracy, and as per requirement.
3. Plan register maintain and updating regularly. All plans and sections, and tracings or copies thereof, kept at the mine shall be serially numbered.
4. Surveyor's diary updating regularly, and other notes maintain in diary.
5. Every survey work noted in field book.
6. Full facts when workings of the mine have approached to near the mine boundary, or from disused or waterlogged workings that he may like to bring to the notice of the manager or HOD.
7. Day-to-day routine work and short term planning.
8. Lionising work related to land.

**General Manager (PP&D)**

CONFIDENTIAL

Date:



Recent  
Photograph

## **EMPLOYMENT APPLICATION FORM**

**POST APPLIED FOR:**

**First Name** : \_\_\_\_\_

**Middle Name** : \_\_\_\_\_ **Last**

**Name** : \_\_\_\_\_

**Birth Date** : 

D	D	M	M	Y	Y	Y	Y
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**Gender:** \_\_\_\_\_

**Place of Birth** : \_\_\_\_\_ **Native Place:** \_\_\_\_\_

**Nationality** : \_\_\_\_\_ **Marital Status:** \_\_\_\_\_

**Category** : 

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General	SEBC	SC	ST

**Father/ Husband's Name:** \_\_\_\_\_

**Father/ Husband's Occupation:** \_\_\_\_\_

**Mother Tongue** : \_\_\_\_\_ **Blood Group:** \_\_\_\_\_

**Personal Account (PAN) Number:** \_\_\_\_\_

**Passport Details** : \_\_\_\_\_

**Permanent Address:**

_____
_____
_____
_____
_____ Pincode _____

**Current Address:**

_____
_____
_____
_____
_____ Pincode _____

**Contact Number: (M)** \_\_\_\_\_ **(R)** \_\_\_\_\_ **(O)** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Present Salary (P.M.):** \_\_\_\_\_ **Expected Salary (P.M.):** \_\_\_\_\_

**How soon can you join?** \_\_\_\_\_

**Have you been interviewed earlier by us? If yes, give particulars:**

\_\_\_\_\_



**Academic Record (Starting from SSC or equivalent), also submit attested certificate.**

Examination	Institute	Board/ University	Year of passing	%/ CGPA / Grade	Major Subjects

**Details of Effective date of obtaining statutory Certificate (For Statutory Post).**

**Have you undergone any other Training? If yes, give details.**

**Mention your research/ publication, if any.**

**Mention your membership of Association indicating your role.**

**Extra Curricular Activities:**

**Language Proficiency:**

Language	Speak	Read	Write

**Are you prepared to give binding to serve the corporation for a period of 3 Years?**

Yes ☐

No ☐

**Experience Chronology along with certificates:**

Organization	Designation	Period			Job Description
		From	To	Total	

**Why do you wish to change?**

**Has any of your relative is/was employee of G.M.D.C. Ltd.? If yes, give details.**

**Do you know anybody in G.M.D.C.? if yes, give details.**

**References (Other than your relative):**

Sr. No.	Name	Occupation	Address & Contact No.

**Any other ability/ Information in support of your application**

**I declare that all the details given in this form are correct and complete to the best of my knowledge and understanding and hereby agree that any misrepresentation therein may cause rejection of my application or termination of my service without notice or compensation thereafter.**

**I confess that I am not involved in any Criminal matter Or Police inquiry.**

**I agree that my employment will be subject to transfer to any project by the Corporation.**

**Date: \_\_\_\_\_**

**Place: \_\_\_\_\_**

\_\_\_\_\_  
(Signature of Applicant)