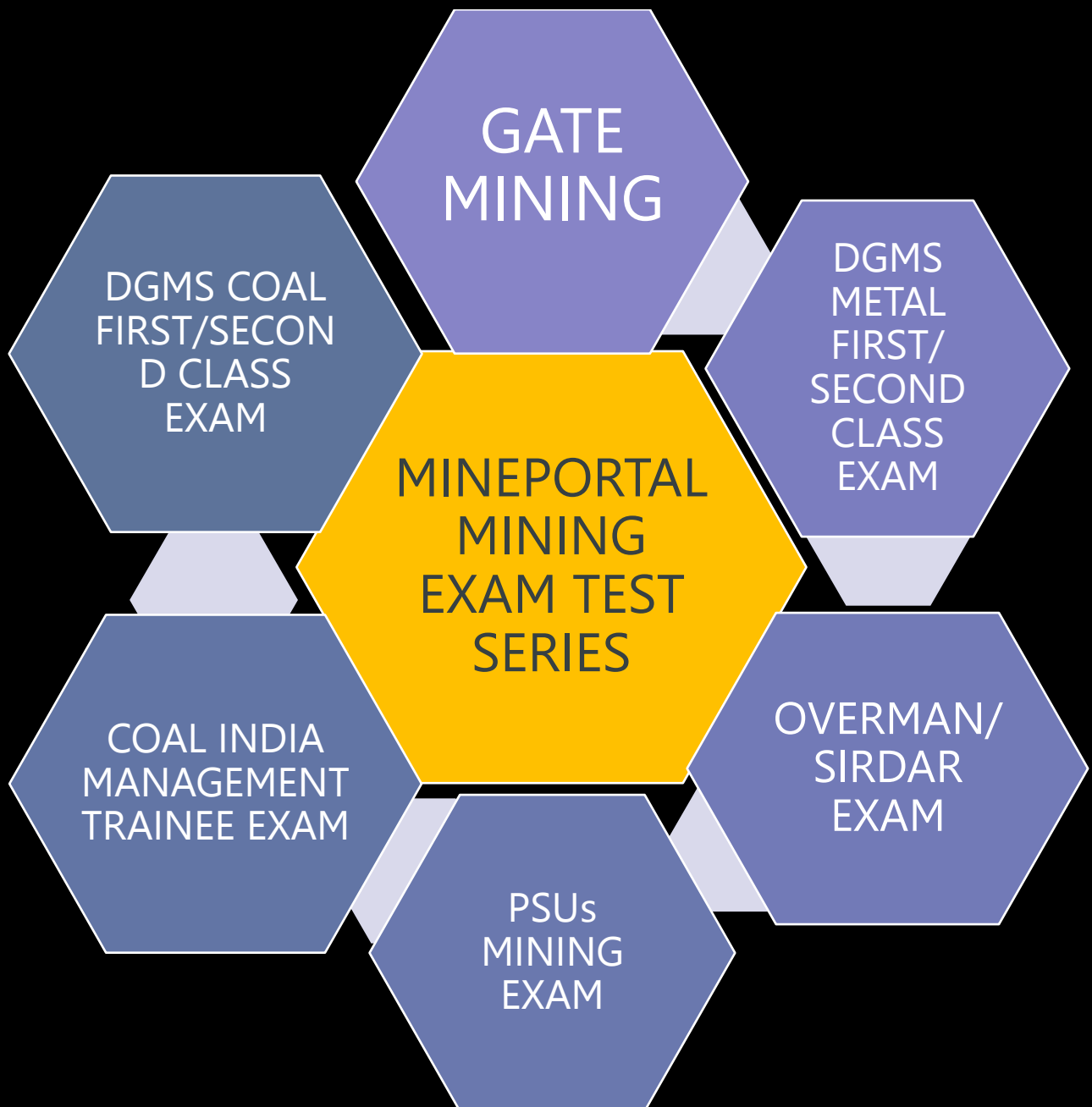
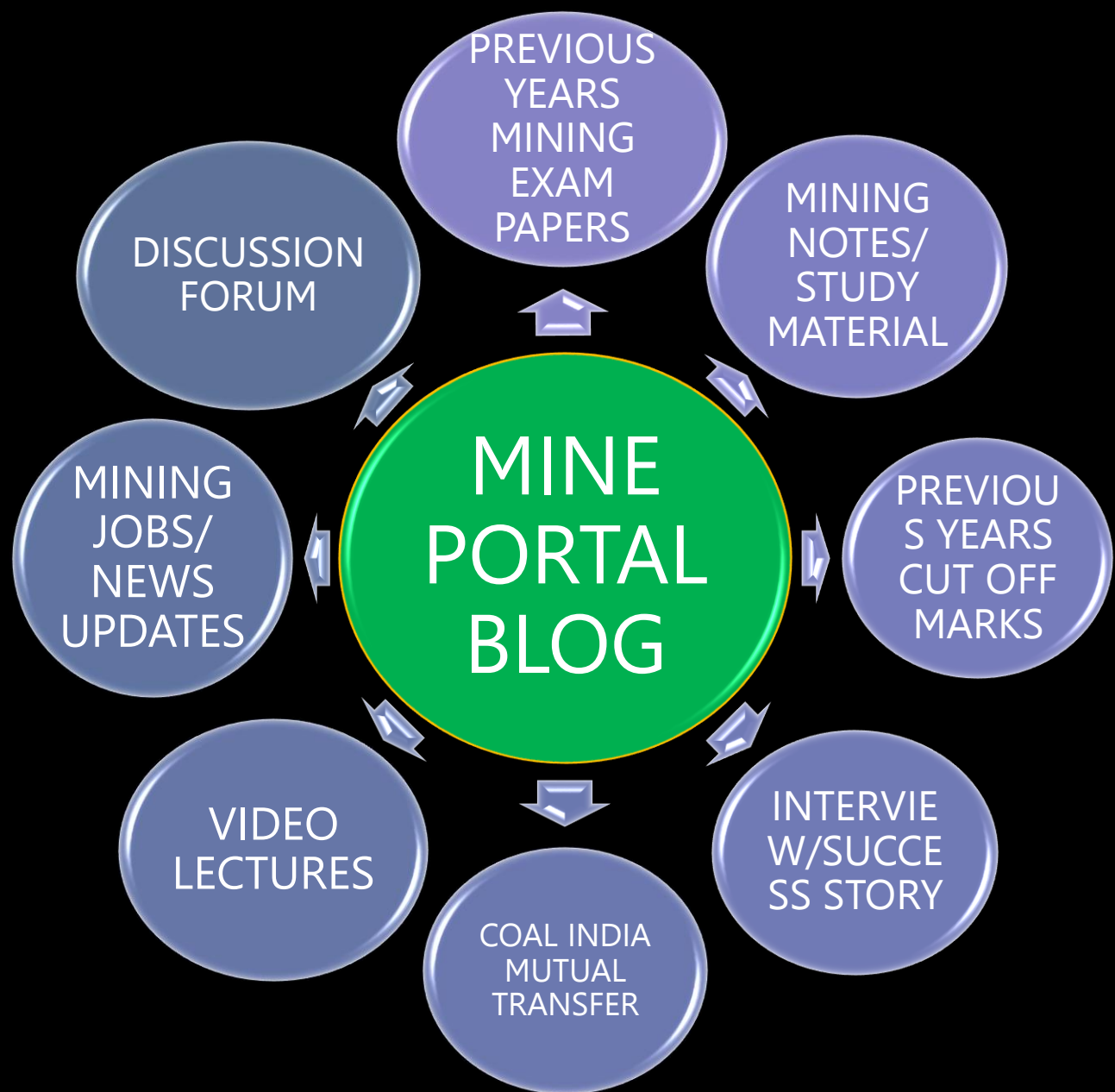






**The West Bengal Power Development  
corporation Limited recruiting experienced  
mining professionals in various posts on  
contractual basis**

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MINING EXAM PREPARATION TELEGRAM  
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EMPLOYEES'  
SUBSIDIARY MUTUAL  
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**USER NOTES**



# THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Enterprise)

Corporate Identity No.: U40104WB1985SGC039154

: **Registered & Corporate Office :**

'Bidyut Unnayan Bhaban', Plot No. 3/C, LA-Block, Sector III, Bidhannagar, Kolkata – 700106

● Phone : (033) 2339-3200 / 3300 ● Fax : (033) 2339-3186 / 2339-3286 / 2339-3197

● Website : [www.wbpdccl.co.in](http://www.wbpdccl.co.in)

## Employment Notification No.: WBPDCCL/Recruitment/2025/03

The West Bengal Power Development Corporation Limited (WBPDCCL), a Government of West Bengal Enterprise, engaged in the business of generation of electricity in the State of West Bengal, intends to engage qualified **experienced mining professionals** in various posts on **CONTRACTUAL** basis for its mining activities relating to the coal mines of the company, spread across West Bengal & Jharkhand, as per details given below:

### A. DETAILS OF DISCIPLINE AND MINIMUM ESSENTIAL QUALIFICATIONS:

| Sl. No. | Post                         | Vacancies | Educational Qualification                                                                                                                                                                                                                                                                                             | Work Experience                                                                                                                    | Monthly Consolidated Remuneration |
|---------|------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 1       | Assistant Mines Manager      | 46        | a) Degree in Mining Engineering / AMIE in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 1st Class / 2nd Class Manager's Certificate of Competency under the CMR, 1957/ 2017.                                                                                                     | a) 1 year post qualification experience in coal mine.                                                                              | Rs. 63,000/- per month            |
|         |                              |           | b) Diploma in Mining Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with 1st Class / 2nd Class Manager's Certificate of Competency under the CMR, 1957/ 2017.                                                                          | b) 10 years' post qualification experience in coal mine.                                                                           |                                   |
|         |                              |           | c) 1 <sup>st</sup> Class/ 2 <sup>nd</sup> Class Manager's Certificate of Competency under the CMR, 1957/ 2017.                                                                                                                                                                                                        | c) 12 years' experience in coal mine.                                                                                              |                                   |
| 2       | Welfare Officer              | 01        | Graduates with at least two years full time [Post Graduate Degree/ PG Diploma/ Post Graduate Program in Management] with specialization in HR/ Industrial Relations/ Personnel Management or [MHROD/ MBA/ Master of Social Work] with specialization in HR (Major) from any recognized Indian University / Institute. | Experience in coal mine or industrial undertaking is preferable.                                                                   | Rs. 63,000/- per month.           |
| 3       | Colliery Engineer            | 14        | a) Degree in Mechanical / Electrical Engineering from any institute approved / recognized by the UGC, AICTE.                                                                                                                                                                                                          | a) 1 year experience in mine.                                                                                                      | Rs. 63,000/- per month            |
|         |                              |           | b) Diploma in Mechanical / Electrical Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE. Diploma in Electrical Engineering with Electrical Supervisory Certificate will be preferred.                                                     | b) 10 years' experience as Excavation/ Mechanical/ Electrical Engineer, out of which 5 years' experience in mine.                  |                                   |
| 4       | Junior Engineer (Mechanical) | 10        | Diploma in Mechanical Engineering from any institute recognized by the AICTE.                                                                                                                                                                                                                                         | 5 years' experience as Mine Engineer in Mechanical Engineering / Excavation sector, out of which 3 years' experience in coal mine. | Rs. 41,000/- per month            |
| 5       | Junior Engineer (Electrical) | 02        | Diploma in Electrical Engineer from any institute recognized by the AICTE.                                                                                                                                                                                                                                            | 5 years' experience as Mine Electrical Engineer, out of which 3 years' experience in coal mine.                                    | Rs. 41,000/- per month            |
| 6       | Surveyor                     | 10        | a) Diploma in Mining Survey Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with DGMS Certified Surveyor's Certificate under the CMR, 1957/ 2017.                                                                                       | a) 1 year experience in mine after obtaining Surveyor's Certificate from DGMS.                                                     | Rs. 41,000/- per month            |
|         |                              |           | b) Surveyor certificate of competency from DGMS under CMR, 1957/ 2017.                                                                                                                                                                                                                                                | b) 5 years' experience in mine after obtaining Surveyor's Certificate from DGMS.                                                   |                                   |

**Note:** 'Experience Certificate' in the format (copy enclosed) of DGMS issued by the Competent Authority shall only be considered at the time of verification of credentials prior to Personal Interview.

## B. TENURE OF ENGAGEMENT & COMPENSATION/ PAY:

Engagement shall be made purely on **CONTRACTUAL** basis for a period of **03 years**, subject to satisfactory performance evaluation at the end of each year. An additional fixed '**House Rent Allowance**' and '**Mines Allowance**' shall be payable as per respective rank and applicability in addition to the consolidated monthly remuneration as depicted in the table below. '**Recompense Allowance**' shall be admissible based on physical attendance and applicability.

| Post                         | Monthly Consolidated Remuneration | HRA (monthly) | Mines Allowance (monthly) |
|------------------------------|-----------------------------------|---------------|---------------------------|
| Assistant Mines Manager      | Rs.63,000/-                       | Rs. 8,980/-   | Rs. 5,000/-               |
| Welfare Officer              | Rs.63,000/-                       | Rs. 8,980/-   | Rs. 5,000/-               |
| Colliery Engineer            | Rs.63,000/-                       | Rs. 8,980/-   | Rs. 5,000/-               |
| Junior Engineer (Mechanical) | Rs.41,000/-                       | Rs. 5,890/-   | Rs. 3,800/-               |
| Junior Engineer (Electrical) | Rs.41,000/-                       | Rs. 5,890/-   | Rs. 3,800/-               |
| Surveyor                     | Rs.41,000/-                       | Rs. 5,890/-   | Rs. 3,800/-               |

Annual enhancement @ 3% on Consolidated Remuneration as payable at that respective point of time shall be paid based on satisfactory performance evaluation.

The contract of engagement shall be liable for termination with 01 (one) months' notice on either side.

## C. AGE LIMIT & RELAXATION:

- 32 years** as on **01.09.2025** for 'Unreserved' category candidates applying against all disciplines. Age limit is relaxable by 05 years for SC / ST, 03 years for OBC (Non Creamy Layer), 10 years for PWBD candidates and 45 years for Exempted Category (EC) candidates as per norms. Relaxation for SC / ST / OBC / EC / Ex Servicemen / PWBD candidates shall be allowed as per extant norms subject to maximum of **45 years** considering all applicable relaxations.
- Candidates applying against Exempted Category (EC) shall be entitled to age relaxation upto **45 years** as on 01.09.2025.
- The employees of WBPDC and the employees of the Contractor/ Mine Developer & Operator (MDO) working with WBPDC shall be entitled to age relaxation upto **45 years** as on 01.09.2025.
- The candidates who avail age relaxation as SC/ ST/ OBC -A/ OBC -B/ PWBD candidates may be considered in the UR category of posts according to merit.

#### D. RESERVATION:

| Sl. No | Discipline                   | Vacancy | Reservation                                                                                                                                         |
|--------|------------------------------|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| 01     | Assistant Mines Manager      | 46      | UR-12   UR(EC) – 6   UR(PWBD)- 2   EWS – 4  EWS(EC)-1  SC-6  SC(EC) - 4   ST- 2  ST(EC) – 1  OBC(A) – 3   OBC(A)-EC – 2   OBC(B) - 2   OBC(B)EC – 1 |
| 02     | Welfare Officer              | 01      | SC - 1                                                                                                                                              |
| 03     | Colliery Engineer            | 14      | UR – 4   UR(EC) – 1   UR(PWBD) – 1   EWS(EC) – 1   SC – 2   SC(EC) – 1   ST – 1   OBC(A) – 1   OBC(A)-EC - 1   OBC(B) – 1                           |
| 04     | Junior Engineer (Mechanical) | 10      | UR – 3   UR(EC) – 1   EWS(EC) – 1   SC – 1   SC(EC) – 1   ST – 1   OBC(A) – 1   OBC(B) – 1                                                          |
| 05     | Junior Engineer (Electrical) | 02      | UR – 1   SC – 1                                                                                                                                     |
| 06     | Surveyor                     | 10      | UR-1 UR(EC)-1 UR(PWBD)- 1  EWS-1  SC – 2  SC(Ex-SM'C')- 1  ST – 1  OBC(A)EC- 1   OBC(B)- 1                                                          |

| Post                    | PWBD category | Total Vacancy | Functional Requirements of Post | Suitable Category of Benchmark Disabilities                                                                                                                                                                                                                                                                                                                                        |
|-------------------------|---------------|---------------|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assistant Mines Manager | UR -PWBD      | 02            | ST,W,BN,MF,RW,SE,H,C            | i) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims (OA, OL, LC, DW, AAV)<br>ii) Hard of Hearing (HH)<br>iii) Autism, intellectual disability, specific learning disability and mental illness (ASD, SLD & MI)<br>iv) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims (OA, OL, LC, DW, AAV) |
| Colliery Engineer       | UR -PWBD      | 01            | NOT APPLICABLE                  | Blind / Low Vision                                                                                                                                                                                                                                                                                                                                                                 |
| Surveyor                | UR -PWBD      | 01            | S,ST,W,BN,MF,RW,SE,H,C          | i) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims (OA, OL, LC, Dw, AAV)<br>ii) Low vision (LV)<br>iii) Deaf and Hard of hearing (D, HH )<br>iv) Autism, intellectual disability, specific learning disability and mental illness (ASD, SLD & MI)                                                                                      |

#### • FUNCTIONAL REQUIREMENT ABBREVIATIONS TO BE USED :

S= Sitting, ST=Standing, W= Walking, BN=Bending, L=Lifting, KC=Kneeling & Crouching, JU=Jumping, CRL= Crawling, CL=Climbing, PP=Puling & Pushing, MF= Manipulation with Fingers, RW= Reading & Writing, SE= Seeing, H=Hearing, C= Communication.

#### • CATEGORY OF BENCHMARK DISABILITIES ABBREVIATIONS TO BE USED:

B=Blind, LV=Low Vision, D=Deaf, HH=Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Leg, OAL= One Arm and One Leg, BLOA=Both Leg & One Arm, BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attach Victims, MDy=Muscular Dystrophy, ASD=Autism Spectrum Disorder (M=Mild, MoD=Moderate), ID=Intellectual Disability, SLD=Specific Learning Disability, MI=Mental Illness, MD=Multiple Disabilities.

- **SPECIAL PROVISIONS FOR SC/ ST/OBC/PWBD (PERSONS WITH BENCHMARK DISABILITIES):**

Particulars and Certificates required:

**(I)** A candidate claiming to be S.C./S.T./O.B.C. must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below [vide the west Bengal SCs and STs (Identification) Act, 1994 and SCs /STs Welfare Department order No. 261-TW/EC/MR-103/94 dated with B.C.W. Deptt. Order No. 6320-BCH/MR-84/10 dated 24.09.2010].

In the District, the Sub-Divisional Officer of the Sub-Division concerned, and In Kolkata, District Welfare Officer, Kolkata & ex-officio Jt. Director, Backward Classes Welfare Deptt., Govt. of West Bengal [No.2420-BCW/MR-61/2012 (Pt.) dated 12.07.13.

No claim for being a member of the SC, ST and OBC, or a Person with Disability shall be entertained after submission of the application

**(II)** The eligibility of a candidate for applying as Other Backward Classes (Category-A and Category-B), shall be guided by the following Notifications and any other subsequent Notifications if issued, by Backward Classes Welfare Department, Government of West Bengal, till the last date of submission of Online Application for this notification.

1. 917-BCW/MR-33/2025, dated 8th May, 2025
2. 1056-BCW/MR-33/2025(Pt. I), dated the 27th May, 2025
3. 1057-BCW/MR-38/2025, dated the 27th May, 2025
4. 1106-BCW/MR-33/2025, dated 3rd June, 2025
5. 1107-BCW/MR-38/2025, dated the 3rd June, 2025
6. 912/Secy/BCW, Dated 13.06.2025

**However, the operation of the above mentioned Notification will be subject to outcome of pending legal proceedings in the competent Court of Law and WBPDCCL shall abide by such order, if any, arising out of such legal proceedings.**

**(III)** Post(s) as indicated above include reservation for Exempted Category (EC) candidates as per extant norms. In case of non-availability of a suitable EC candidate belonging to UR, SC, ST or OBC (A)/ (B) for any of such reserved point, the said vacancy shall fill up by a non-Exempted Category Candidate belonging to UR, SC, ST or OBC (A)/ (B) as the case may be as per Notification No.: Labr/110-Emp/EC/1M-01/2025 Dtd:13.06.2025, Labour Department, GoWB.

**(IV)** In case of a person who have shifted from other state, has to be a resident of State of West Bengal to avail reservation under EWS category as per applicable norms of Government of West Bengal.

**(V)** Reservation norms in respect of the above-mentioned positions shall be maintained as per the guidelines issued by the Government of West Bengal from time to time. SC (Schedule Caste) / ST (Scheduled Tribe) / OBC (Other Backward Classes) / EWS (Economically Weaker Section) candidates from states other than West Bengal shall not be entitled for respective reservation benefits. Such candidates may apply as General category candidate subject to eligibility otherwise.

**(VI)** Persons with Disabilities (physically handicapped) must have a certificate from an appropriate Medical Board. Reservation for Persons with Disabilities (PWBD) / Exempted Category (EC) / Economically Weaker Section (EWS) shall also be in accordance with prevailing rules of the Government of West Bengal. PWBD candidates having disability of 40% or more shall only be considered for reservation benefits.

## • **SPECIAL PROVISIONS FOR EWS (ECONOMICALLY WEAKER SECTION):**

The benefit of reservation under EWS can be availed upon production of an income and asset certificate, issued by any of the following authorities in prescribed format as given in Annexure-C of office memorandum no.: 325-PAR (AR)/3P-1/2019 dated 09/07/2019 of Personnel & Administrative Reforms Department, Administrative Reforms Cell.

1. District Magistrate /Addl. District Magistrate.
2. Sub Divisional Officer.
3. DWO, Kolkata for Kolkata Municipal Corporation Area.

The income certificate and asset certificate, so produced, to avail the benefit of reservation under EWS may subsequently be verified through proper channels and if the verification reveals that, the claim to belong to EWS is fake/false, the application will be rejected without assigning any further reason and without prejudice to such further action as may be taken under the provisions of Bharatiya Nyaya Sanhita (BNS) for production of fake /false certificate. No Claim for being Economically Weaker Section (EWS), shall be entertained after submission of the application, if not already indicated at the time of online application.

All the other terms & conditions for reservation for EWS will be guided in pursuance of Memo No. -325-PAR(AR)/3P-1/2019 dated 09/07/2019 of Personnel & Administrative Reforms Department, Govt. of West Bengal, read with notification No. 18-Emp(EC)/LABR-27011(20)/1/2020-EC Date- 07/02/2023 of Labour Department, (Exempted Category Cell).

## **E. SELECTION PROCESS:**

- Selected candidates will be required to appear for **Personal Interview** only to be held in **Kolkata** only.
- Final Merit List of eligible candidates will be prepared based on the scores obtained in the Personal Interview.
- Weightage assigned as below:

| Sl. No.      | Parameter          | Full Marks | Weightage   |
|--------------|--------------------|------------|-------------|
| 01.          | Personal Interview | 100        | 100%        |
| <b>Total</b> |                    | <b>100</b> | <b>100%</b> |

**Note:** In case of more than 1(one) candidate scoring equal percentage of marks, the date of birth of the candidate in chronological order (i.e. seniority wise) shall be considered for placing a candidate higher in the merit panel.

## **F. HOW TO APPLY:**

Eligible candidates will be required to apply online only through the '**APPLY ONLINE**' link on the WBPDC recruitment portal ([www.wbpdc.co.in](http://www.wbpdc.co.in)). No other mode of application shall be accepted.

1. Before registering / submitting applications on the WBPDC recruitment portal, the candidates should possess a valid:
  - a. E-mail ID
  - b. Mobile number
  - c. Aadhaar Number
  - d. Scanned copy of recent passport size coloured photograph of the candidate.

2. The application is liable to be rejected if the uploaded photograph is not clear and recognizable. Candidates are advised to upload their most recent photograph and retain sufficient numbers of the same photograph to be used at later stages of the selection process if called for.
3. Category (General/SC/ST/OBC/EWS) as submitted at the time of application cannot be changed thereafter and no benefit of other category reservation will subsequently be made admissible at any stage of the selection process. Category as mentioned at the time of submission of application shall remain unaltered during the entire recruitment process.
4. Candidates are required to download and retain a copy of the system generated Application Slip capturing essential details as provided by the candidate for submission at the time of Personal Interview, if called for.
5. Candidates must submit their name as it appears in the educational certificate of Secondary or equivalent examination. In case of change of name at a later stage necessary legally accepted documentary proof is to be submitted at the time of interview, if called for.
6. Candidates shortlisted for Personal Interview would be required to furnish documents regarding proof of Date of Birth, Qualification, Category, Application slip etc. at the time of Personal Interview, as per intimation to be given to the shortlisted candidates.
7. All qualification certificates should be issued by a recognized Board / Institute / University only. In line with the methodology of All India Council for Technical Education (AICTE), if a Grade Point System is adopted, the CGPA will be converted into equivalent marks as per the following table: -

| Grade Point | Equivalent Percentage |
|-------------|-----------------------|
| 6.25        | 55%                   |
| 6.75        | 60%                   |
| 7.25        | 65%                   |
| 7.75        | 70%                   |
| 8.25        | 75%                   |

8. While submitting the online application, candidates must carefully follow all necessary steps as referred above. Incomplete application / application not fulfilling any eligibility criteria will be rejected summarily. No communication will be entertained from any applicants in this regard.
9. Candidates sponsored by Employment Exchange will also have to **APPLY ONLINE** through the WBPDC recruitment portal ([www.wbpdcl.co.in](http://www.wbpdcl.co.in)), failing which their candidature shall not be considered.
10. Candidates can access the online application form in the 'Career Section' at [www.wbpdcl.co.in](http://www.wbpdcl.co.in). Online submissions will remain open from **22.09.2025 (12:00 hrs) to 13.10.2025 (12:00 hrs)**.
11. All correspondence with candidates shall be done through E-mail / Mobile only. **List of shortlisted candidates to be called for Personal Interview shall be displayed on the WBPDC website and shall also be intimated through respective E-mail addresses. No physical copies of Interview Call letters shall be issued by the WBPDC.** Responsibility of downloading and printing of Call Letters shall be that of the candidate. The WBPDC will not be responsible for any loss of e-mail sent, due to invalid / wrong E-mail ID provided by the candidate or delivery of e-mails to SPAM / BULK mail folder etc.

## G. GENERAL INSTRUCTIONS:

1. Before applying the candidate should ensure that he/she fulfills the eligibility criteria and other norms mentioned in the Employment Notification.
  2. Applicants are required to apply through [www.wbpdcl.co.in](http://www.wbpdcl.co.in) website. No manual / physical application will be entertained. Candidates are advised to keep updated through the WBPDC website for details and updates relating to this employment notification, if any.
  3. The printout of Application Slips should not be tampered with. In case of any overwriting or tampering of slip, the candidature of the candidate shall be rejected.
  4. Candidates should retain a copy of their Application Slip for future reference.
  5. SC / ST / OBC / PWBD / XSM / EC / EWS for the purpose of this notification means applicants belonging to 'Scheduled Caste' / 'Scheduled Tribe' / 'Other Backward Classes' / 'Person with Disability' / 'Ex-Serviceman' / 'Exempted Category' / 'Economically Weaker Sections' candidates respectively.
  6. Date of Birth will be taken as that mentioned in the birth certificate issued by the Competent Authority / Certificate or Admit card of Class X or equivalent examination. No other proof of date of birth shall be accepted.
  7. WBPDC Departmental candidates / 'Contractor workers' related to WBPDC are also required to APPLY ONLINE on the WBPDC Recruitment Portal and submit application through proper channel as per procedure mentioned at Cl. 8 below.
  8. Candidates applying as 'Contractor worker' related to the WBPDC in addition to applying online, shall be required to submit a Certificate as per Annexure X, along with copy of the system generated Application Slip duly certified by the concerned **MDO and Agent of the Concerned Mines / Head of HR&A Department of the concerned Plants**.
  9. Candidates whose names have been sponsored as 'Exempted Category' candidates by the Directorate of Employment Exchange against Notification furnished by WBPDC in this regard, shall only be considered for 'Exempted Category' reservation. Candidature of candidates applying under Exempted Category shall upon verification of credentials if found not to have been sponsored as Exempted Category by the Directorate of Employment Exchange shall be summarily rejected. Candidates are therefore advised to confirm with the Employment Exchange about their sponsorship as Exempted Category prior to applying.
  10. Having successfully registered oneself at the WBPDC website ([www.wbpdcl.co.in](http://www.wbpdcl.co.in)) does not entitle one to be eligible to appear for the Personal Interview. Mere submission of application shall not give right to any candidate to be called for interview and **only shortlisted candidates shall be called for Personal Interview**.
- WBPDC reserves the right not to fill up any or all the posts notified at its discretion. Verification of credentials shall be done prior to conduct of Personal Interview only and in case any deviation from or non-conformity with the desired qualification candidature of the candidate shall be summarily rejected.
11. Candidature of candidates is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any information provided by the candidate is found to be false or is found not to be in conformity with the eligibility criteria so mentioned in the advertisement. Screening and selection of candidates will be based on the details provided by the candidate, hence it is necessary that the applicants furnish accurate, full and correct information. Furnishing wrong / false / incomplete information will lead to disqualification and the WBPDC will NOT be responsible for any consequence arising out of furnishing such wrong / false information by the candidate.
  12. Request for change of mailing address / category / discipline / qualification once declared in the online application form will not be entertained.

13. The applicant(s) working in Government / Semi-Government / PSU(s) / Autonomous bodies shall have to produce NOC (No Objection Certificate) issued by his / her present employer at the time of interview if called for, without which he / she shall not be allowed for interview. Candidates failing to produce No Objection Certificate at the Interview shall be held disqualified.
14. No TA or other expenses will be made admissible to the candidates appearing for the Personal Interview etc.
15. Any canvassing or personal follow up with an intention of inducing the process of recruitment by and on behalf of any candidate shall lead to immediate cancellation of candidature.
16. The WBPDC reserves the right to withdraw / cancel the advertisement / recruitment process if circumstances so warrant without assigning any reason thereof.
17. In case of any dispute, the legal jurisdiction shall be that of the Hon'ble High Court, Calcutta.

**Recruitment Cell  
WBPDC**

**Specimen copy of Experience Certificate**

**GOVERNMENT OF INDIA  
MINISTRY OF LABOUR AND EMPLOYMENT  
DIRECTORATE GENERAL OF MINES SAFETY**

Certificate of practical experience granted by the Manager / Owner to a candidate for grant of Manager's / Surveyor's / Overman's / Foreman's / Sirdar's / Mate's / Blaster's Certificate of Competency under \*the Coal Mines Regulations, 1957/2017 / \* the Metalliferous Mines Regulations, 1961.

I, \_\_\_\_\_ being the \*Manager / Owner  
of \_\_\_\_\_ ('#' \_\_\_\_\_) Mine  
belonging to \_\_\_\_\_ do hereby certify that  
Shri / Kumari / Smt. \_\_\_\_\_ \*Son / Daughter / Wife of  
Shri \_\_\_\_\_ (whose signature is appended), worked in the above mine  
from \_\_\_\_\_ to \_\_\_\_\_. During \*his/her term of aforesaid work, \*he / she has  
obtained practical experience as detailed overleaf. The duties connected with \*his/her work have involved \*his/her continuous  
attendance at the mine and have been efficiently performed by \*him/her.

I believe \*him/her to be of good character, fit and proper person for grant of certificate of competency.

.....  
(Signature of Manager / Owner with date and office seal)  
Manager's Certificate No.

Name of Mine:

Name of Company / Owner:

Post Office:

District:

State:

Pin:

.....  
(Signature of Candidate)

#(State Name of Mineral)

**Instructions: -**

- (a) (i) Non statutory capacity like general mining / supporting / drilling / blasting / depillaring etc.  
(ii) Statutory capacity as a Mining Sirdar / Mate / Overman / Foreman / Assistant Manager etc.
- (b) State whether above ground or open-cast or below ground working.
- (c) State specially the period spent by the applicant in different mining operation, or surveying operation as the case may be, if the employment has not been such as to involve continuous attendance of the applicant at the mine, whether under ground or above ground or open-cast and in what capacity.

**Note:** Experience certificates, not issued by or not having the official seal of the Mine Manager / Owner of the mine, shall **not be valid**.

\*For Coal Mine – Experience certificate of Coal Mines with Average Monthly Output less than 1000T/month or 10000m<sup>3</sup> / month shall not be valid.

\*For Metal Mine – Experience certificate of mine with Average Daily Employment less than 60 persons (for below ground mine) or 160 persons (for open-cast mine) or 160 persons (In All) shall not be valid. However, in case of open-cast mine with less manpower, experience may be considered valid if copy of Heavy Earth Moving Machinery under Regulation 106 of the MMR, 1961 is submitted which is valid for the period of experience.

## ANNEXURE – 'X'

(Certificates to be issued by the authorized person of the MDO / Contractor in their printed official letter head)  
FORMAT FOR CERTIFICATE

This is to certify that Sri / Smt. \_\_\_\_\_ (S/o / D/o \_\_\_\_\_  
\_\_\_\_\_) worked from \_\_\_\_\_ to \_\_\_\_\_ / has been working under our  
organization since \_\_\_\_\_, is / was deployed at KTPS / Bk.TPS / BTPS / STPS / Sg.TPP / Corp. / Coal Mines  
(\_\_\_\_\_) under the WBPDCCL (Form No. XIV under the Contract Labour (R&A) Act, 1970 & Rules framed there under to  
be submitted as documentary evidence) in the capacity of \_\_\_\_\_ and he performed / has been performing the  
duties of \_\_\_\_\_ at  
KTPS / BkTPS / BTPS / STPS / SgTPP / Corp. / Coal Mines (\_\_\_\_\_), WBPDCCL (Nature of duties to be specified).

His employment has ceased with effect from \_\_\_\_\_ (Documentary evidence in from No. XV  
under the Contract Labour (R&A) Act, 1970 & Rules framed there under to be submitted).

\_\_\_\_\_  
Signature of the authorized person of the Contractor

Name of the Authorized Person : \_\_\_\_\_

Designation : \_\_\_\_\_

Seal of the Contractor : \_\_\_\_\_