



GUJARAT MINERAL DEVELOPMENT CORPORATION LTD.

Advertisement for the post of Mines Surveyor

Application in the prescribed format is invited (as per Annexure) from willing and eligible professionals for engagement of **Mine Surveyor** for Gujarat Mineral Development Corporation Limited on full time contractual basis as per details given below: -

1	Name of Post and Number of vacancy	:	<u>Mines Surveyor On Contract - 02</u>
2	Job assigned/Job profile	:	<p>The job also includes but not limited to the following:</p> <p>(a) shall make such surveys and leveling's and prepare such plans and sections, and tracing thereof as the manager may direct or as may be required by the act or by the regulations or orders made thereunder, and shall sign the plans, sections and tracings and date his signature; and</p> <p>(b) be responsible for the accuracy of any plan and section, or tracing thereof, that has been prepared and or signed by him.</p> <ul style="list-style-type: none"> • Shall be responsible for conducting drone surveys, preparing Ortho mosaic maps, and ensuring compliance with the statutory requirements of the Indian Bureau of Mines (IBM). • Should be proficient in operating DGPS and Total Station equipment, and capable of conducting surveys for boundary fixation, mapping, and fulfilling other statutory obligations. • Development and maintenance of an up-to-date plan of the ventilation system. • Conducting surveys and developing working data for use by mine planners, geotechnical, geology and other groups. • Calculation of volumes of materials stored as ore or waste in the mine and on surface. • Maintenance of accurate surface mapping details. • Maintenance of all survey data, records and documentation on computer systems (i.e. AutoCAD or any other CAD Software) • Maintenance of survey equipment in good condition. • Other survey-related duties, as required.
3	Job Location	:	Baitarani West, Odisha
4	Eligibility Criteria	:	<ul style="list-style-type: none"> • Bachelors/Diploma in Mining Eng./Survey/ Civil with Mines Surveyors' Certificate under the CMR 2017 and subsequent amendment thereto from DGMS. • 2+ years of experience of Mine Surveying in Industrial Organization or Government

			<p>Undertaking board or Corporation or Limited or Pvt Ltd Company under Companies Act or any other Govt. Organization associated with the Relevant Field.</p> <ul style="list-style-type: none"> • Computer knowledge essential. • Must have excellent communication and inter-personal skills.
5	Remuneration	:	The monthly consolidated remuneration will be based on the previous/current remuneration. (Negotiable)
6	Allowance	:	Shall not be entitled to any allowance except transport facility.
7	Travelling Allowance	:	The travelling allowance on tour, if any, shall be as per the rules and norms of GMDC Ltd.
8	Terms of Contract	:	<p>The engagement will be strictly contractual for two years and extendable for one year in stages subject to functional requirement & based on performance. The Contractual appointment will not confer any right for regular appointment in the organization including any allowance except transport facility and travelling allowance.</p> <p>The Contractual appointment will be for two years and may be extended for one year in stages subject to functional requirement and based on performance.</p>
9	How to Apply	:	<p>Interested Candidate may apply in the prescribed proforma (as per attached Annexure) along with self-attested copies of certificates of essential qualification and experience to the General Manager (HR), GMDC Ltd., “Khanij Bhavan”, 132 Ft Ring Road, Near University Ground, Vastrapur, Ahmedabad 380052, clearly indicating the post applied for on the envelope within stipulated time period. Applications received incomplete or after due date will not be entertained.</p> <p>Last date for receipt of application is 20/01/2026</p>
10	Selection Procedure	:	<p>A Selection Committee will scrutinize the applications and short list the candidates based on merits. The short-listed candidates will be called for Interview (TA will be given as applicable to GMDC's employees) or be interviewed through Video Conferencing as decided by GMDC Ltd.</p> <p>The decision of the competent authority on</p>

		<p>selection of candidates will be final and no correspondence on this subject will be entertained.</p> <p>GMDC reserves the right to cancel the advertisement and may, at its discretion, decide not to proceed with the engagement process at any stage. The Corporation also reserves the right to accept or reject any or all applications without assigning any reason whatsoever.</p>
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Encl: As above

General Manager (HR)
Email: gm.hr.co@gmdcltd.com

Date: _____



EMPLOYMENT APPLICATION FORM

POST APPLIED FOR:

First Name : _____

Middle Name : _____ **Last**

Name : _____

Birth Date : _____ **Gender:** _____

Place of Birth :

D	D	M	M	Y	Y	Y	Y
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Native Place: _____

Nationality : _____ **Marital Status:** _____

Category :
General SEBC SC ST

Father/ Husband's Name: _____

Father/ Husband's Occupation: _____

Mother Tongue : _____ **Blood Group:** _____

PAN Number: _____ **Adhar Number:** _____

Passport Details : _____

Permanent Address:

Pincode _____

Current Address:

Pincode _____

Contact Number: (M) _____ (R) _____ (O) _____

E-mail Address: _____

Present Salary (P.M.): _____ **Expected Salary (P.M.):** _____

How soon can you join? _____

Have you been interviewed earlier by us? If yes, give particulars:

Academic Record (Starting from SSC or equivalent), also submit attested certificate.

Examination	Institute	Board/ University	Year of passing	%/ CGPA / Grade	Major Subjects

Details of Effective date of obtaining statutory Certificate (For Statutory Post).

Have you undergone any other Training? If yes, give details.

Mention your research/ publication, if any.

Mention your membership of Association indicating your role.

Extra Curricular Activities:

Language Proficiency:

Language	Speak	Read	Write

Are you prepared to give binding to serve the corporation for a period of 3 Years?

Yes

No

Experience Chronology along with certificates:

Organization	Designation	Period			Job Description
		From	To	Total	

Why do you wish to change?

Has any of your relative is/was employee of G.M.D.C. Ltd.? If yes, givedetails.

Do you know anybody in G.M.D.C.? if yes, give details.

References (Other than your relative):

Sr. No.	Name	Occupation	Address & Contact No.

Any other ability/ Information in support of your application

I declare that all the details given in this form are correct and complete to the best of my knowledge and understanding and hereby agree that any misrepresentation therein may cause rejection of my application or termination of my service without notice or compensation thereafter. I give my consent to share my personal information for Comprehensive Background verification as well as other official use.

I confess that I am not involved in any Criminal matter Or Police inquiry.

I agree that my employment will be subject to transfer to any project by the Corporation.

Date: _____

Place: _____

(Signature of Applicant)